

VILLAGE OF MANSFIELD

Regular Board Meeting *December 5, 2022 at 7pm | Meeting called to order by Andy Stiger*

In Attendance

Present: April Manning, Lucas Gilbert, Ron Konen, Todd Jones, Jessica Bartley, Bob Henderson, Andy Stiger

Approval of Minutes/Bills Payable/Treasurer's Report

11/7/22 Variance Hearing Minutes: Gilbert moved, Manning seconded. Roll call: ALL YES. Motion carried 6-0.

11/7/22 Reg Mtg Minutes: Gilbert moved, Manning seconded. Roll call: ALL YES. Motion carried 6-0.

11/30/22 Public Hearing Minutes: Konen moved, Manning seconded. Roll call: ALL YES. Motion carried 6-0.

12/5/22 Bills Payable: Gilbert moved, Jones seconded. Roll call: ALL YES. Motion carried 6-0.

11/30/22 Treasurer's Report: Konen moved, Bartley seconded. Roll call: ALL YES. Motion carried 6-0.

Old Business

WATER TOWER INTERIOR MAINTENANCE

Konen had a new contract for getting the interior of the water tower cleaned in Spring 2023, which was \$4215.

ACTION: Gilbert moved, Konen seconded to approve the contract for interior water tower cleaning at \$4215. Roll call: ALL YES. Motion carried 6-0.

WATER TREATMENT PLANT

Tom Overmyer with Fehr-Graham used the FY21 audit to come up with a resident rate for water with a new treatment plant. With a plant only, and no water meters, it would be \$27/month if the Village gets loan forgiveness of half the amount and the rate already exceeds this amount for 2023 billing. If the village were to add water meters to the project, it would make the monthly rate for water \$34 for residents. Gilbert asked if the village should fix more water mains or get the treatment plant. Overmyer asked how many water main breaks have occurred since the completion of the water main project and it was just one. Stiger asked if the village could get a grant and a loan and Overmyer said yes. Overmyer said he could get Michelle at his office to do a study to see if it's possible for Mansfield to qualify for a grant. Konen reminded the forgiveness percentage can change at any time, even though it's listed at 50% right now.

ACTION: Gilber moved, Konen seconded to move forward with the grant study by Fehr-Graham and to look into the loan forgiveness. Roll call: ALL YES. Motion carried 6-0.

ARPA FUNDS

Konen said the Village needs a resolution to turn the ARPA funds into General Funds to spend on payroll. This should be taken care of at the January meeting.

ORDINANCE ON WINDMILL SETBACKS

ACTION: Gilbert moved, Bartley seconded to adopt Ordinance #2022-04 to establish a 1.5 mile setback from the village city limits for windmills/wind farms. Roll call: ALL YES. Motion carried 6-0.

POLICE COMMITTEE MEETING

Gilbert said the Police Committee will meet December 12 at 1pm to discuss the police contract and wages at the village building.

FENCE ALONG DRAINAGE DITCH – WEST ILLINOIS ST.

Konen said a homeowner on West Illinois is building a fence along the drainage ditch without permission. Attorney Rupiper said they need to be made aware they are building on Village right-of-way. Rupiper will send the clerk wording for a letter to send to residents along the drainage ditch.

CHRISTMAS LIGHT PURCHASE

Bartley asked what the amount available for purchase of more Christmas lights would be. Treasurer Lehnert will email her an amount. Gilbert would like to see lights working on the outlines of buildings on Jefferson Street, which would require permission from owners. Bartley would like to finish Washington Street and will look at the poles with lights to see how many more can be used. She would like a display near the Village sign on Rt. 150 and will get estimates to share on that kind of a display.

TREE LIGHTING

Manning said a 12 foot Christmas tree has been donated and there will be a tree lighting on Dec. 18 at 6pm near the gazebo. There are plans to make the event bigger next year with a parade.

RECORDS DISPOSAL SCHEDULE

Lehnert said in order to complete the SAM (System of Award Management) certification, she had to look through boxes of old paperwork. The last records disposal plan was from 1987 and there are many things that could be shredded, so a new plan will be needed to get rid of things. The records required to be kept should fit inside of a couple of file cabinets. The clerk will look into this after the staff person from the state returns to work mid-January.

BOARD MEETING DATES FOR 2023

ACTION: Gilbert moved, Konen seconded to approve the Board Meeting dates for 2023. Roll call: ALL YES. Motion carried 6-0.

VILLAGE HOLIDAYS FOR 2023

ACTION: Gilbert moved, Konen seconded to approve the Village holidays for 2023. Roll call: ALL YES. Motion carried 6-0.

CLOSED SESSION

ACTION: Gilbert moved, Jones seconded to move into closed session to discuss employment and compensation. Roll call: ALL YES. Motion carried 6-0.

The meeting moved into closed session.

The meeting returned to open session.

ADVERTISEMENTS FOR POSITIONS

Gilbert said the Village would be advertising for snow plow operators and for a full-time maintenance position in the near future.

Audience Comments

None

ACTION: Gilbert moved, Jones seconded to adjourn the meeting. Roll call: ALL YES. Motion carried 6-0.

Meeting adjourned.