

VILLAGE OF MANSFIELD

Regular Board Meeting June 7, 2021 at 7pm | *Meeting called to order by Andy Stiger*

In Attendance

Present: April Manning, Lucas Gilbert, Ron Konen, Jessica Bartley, Andy Stiger

Approval of Minutes/Bills Payable/Treasurer's Report

5/3/21 Regular Meeting Minutes: Konen moved, Manning seconded. Roll call: ALL YES. Motion carried 4-0

6/7/21 Bills Payable: Gilbert moved, Konen seconded. Roll call: ALL YES. Motion carried 4-0.

5/31/21 Treasurer's Report: Gilbert moved, Manning seconded. Roll call: ALL YES. Motion carried 4-0.

Old Business

WATER MAIN PROJECT

ACTION: Konen moved, Manning seconded to approve the Fehr-Graham pay request #3 and disbursement of funds. Roll call: ALL YES. Motion carried 4-0.

HEARING OFFICER

Bartley asked Rupiper about progress on getting a Hearing Officer. Rupiper said there was nothing to report at this time. Bartley tabled until July.

GOLF CART CROSSING SIGNAGE

Bartley asked Rupiper about progress on requirements for adding golf cart signage. Rupiper said she had nothing to report. Bartley tabled until July.

ANNUAL EMPLOYEE RATE INCREASES

Stiger said 3% was discussed the previous meeting. He announced Dustin Holoch had resigned and moved on to another job, in part due to the pay. Konen would like to discuss further in closed session the wage increases. Gilbert informed Hardy he was not being considered for a wage increase due to not passing the water license test, which was a requirement for his employment. This topic will be revisited later after closed session occurs.

FY22 BUDGET

Lehnert said she emailed the corrected ordinance before the meeting. Manning asked if mulch could be put in the park and Stiger said Piatt Co Forest Preserve would be in charge of that. He would talk with Mike at PCFP about that item and also about the \$3,000 for mowing due to the Village and the annual agreement. Lehnert said changes could still be made to the ordinance if needed and it would be voted on at the July meeting.

New Business

MANSFIELD HOMECOMING DONATION OF FUNDS FOR GOODS RECEIVED

Manning said Rob Harper was present and would like to discuss a donation for the 2021 Homecoming event. Harper said he would like to ask for the same amount as 2019, which was \$4,000. In return, the Village would receive a vendor booth at the event to use as they wish and also a full page ad in the Homecoming book.

ACTION: Gilbert moved, Konen seconded to give Mansfield Homecoming committee \$4,000 for a full page ad and a vendor booth at the event. Roll call: ALL YES. Motion carried 4-0.

APPOINT CLERK/TREASURER

ACTION: Konen moved, Manning seconded to approve the Board President's appointment of Melissa Place as Clerk and Lisa Lehnert as Treasurer. Roll call: ALL YES. Motion carried 4-0.

BUSINESS SIGN ON RT. 150

Gilbert asked to put up a sign for his barbershop business along Rt. 150. It would be 8' long x 2.5' tall, white and black in color and held up by stakes in the ground. Rupiper suggested looking at the lease of the land with the railroad and the board shared that there were many other signs in the same space, which the railroad has seen and does not have a problem with.

ACTION: Konen moved, Manning seconded to allow Gilbert to install a business sign. Roll call: Manning, Konen, Bartley YES. GILBERT Abstain. Motion carried 3-0.

IL EPA SEWER PLAN – NOTICE OF AWARD

Konen said the Village received notice of an award of a \$30,000 grant for the engineering for the sewer plan. He explained the cost of the engineering could run up to \$35,000 so the Village may need to pay \$5,000 of their own funds to cover the cost.

ACTION: Konen moved, Gilbert seconded to accept the \$30,000 grant award but to not authorize engineers to proceed until the cost of the engineering is known. Roll call: ALL YES. Motion carried 4-0.

IL EPA LETTER – ITEMS TO FIX

Konen described a couple of items that need attention in a letter received from IL EPA. A cross-connection survey needs to be distributed to every water customer. Konen said this could be delivered at the same time as the annual consumer confidence report. He described how backflow preventers should be installed for certain things. Also an action plan needs to be in place regarding chemical reactions and some supplies need to be purchased for this testing.

ACTION: Konen moved, Gilbert seconded to approve purchase of a HACH SL1000 meter and supplies. Roll call: ALL YES. Motion carried 4-0.

WATER TESTING AGREEMENT

ACTION: Konen moved, Manning authorize the board president to sign an agreement with PDC Labs to do water testing for the Village for one year. Roll call: ALL YES. Motion carried 4-0.

HISTORICAL DRAINAGE ROUTE

Konen described the area of town, namely south and north of West Illinois in the middle of the block that has come into question with an old drainage ditch. Resident Thysha Choate told of her letters and calls to various people in the county and Village about her property at 110 W. Illinois and the size of it. She has not come up with any proof of easements done by the Village that would shorten the 66' listed on her deed, but measuring from edge to edge, she has about 59'. Choate said old maps show every property on the block is 66' and it seems the drainage ditch would run through her property and part of that area has been claimed by neighbors to the East. She would like to put in a fence, but cannot with proper proof of the size of her property. Stiger said he asked Rupiper's secretary to get that area surveyed. John Houser, owner of 110 W. Illinois, said long ago he was told each property would get half of the space but nothing permanent could be placed there. He thought this would be around 1963 or earlier. Rupiper had an old plot map showing the ditch in question. She said if the Board chooses to vacate the land, each property owner would get half the land. There is no evidence the land had been vacated yet, so the easement would still exist. Rupiper will email the board the procedure for vacating the ditch.

MOTOR FUEL TAX ROADWORK

Gilbert asked if there was any work being done to road this year. There have been no conversations with the engineer about it yet.

MOSQUITO SPRAYING

Bartley asked if mosquito spraying could be done this summer. Hardy said his license was good for another year and he could spray this summer.

HEALTH INSURANCE AGREEMENT – ONE YEAR

ACTION: Gilbert moved, Manning seconded to authorize the board president to sign the one year health insurance agreement with Central Management Services. Roll call: ALL YES. Motion carried 4-0.

TWO ADDITIONAL SIGNERS FOR VILLAGE BANK ACCOUNTS

ACTION: Bartley moved, Manning seconded to authorize Lucas Gilbert and Ron Konen to be added to the village bank accounts as authorized signers. Roll call: ALL YES. Motion carried 4-0.

FULL-TIME VILLAGE MAINTENANCE POSITION OPEN

Stiger said Holoch had resigned and Hardy would be retiring in March 2022. The board is looking for someone to apply who would learn the job from Hardy prior to him retiring. The board will review and possibly change some of the requirements of the position, which will be discussed at the July meeting.

Audience Comments

John Houser asked if there were any prospects for the two open board positions and Stiger said that was going to be discussed in closed session.

CLOSED SESSION

ACTION: Gilbert moved, Manning seconded to move into closed session to discuss the board vacancies, wage increases for staff and employee code. Roll call: ALL YES. Motion carried 4-0.

Meeting moved to closed session. Meeting returned to open session.

VACANCIES ON THE BOARD/APPOINTMENTS OF NEW MEMBERS

Stiger said the decisions to declare a vacancy on the board and any appointments of new members would be tabled until the July meeting.

ANNUAL EMPLOYEE WAGE INCREASES

ACTION: Gilbert moved, Manning seconded to approve a 3% raise for Lehnert, Place, Carico, and Berry, retro back to the first payroll in May 2021. Roll call: 3 YES, Bartley NO. Motion carried 3-1.

Adjourn

ACTION: Gilbert moved, Konen seconded to adjourn the meeting. Roll call: ALL YES. Motion carried 4-0. Meeting adjourned.