

VILLAGE OF MANSFIELD
MINUTES OF THE REGULAR VILLAGE BOARD MEETING
December 7, 2020

The Village of Mansfield Board of Trustees met at the NPFPD meeting room at 7:00pm with Andy Stiger presiding. Roll was taken with April Manning, Lucas Gilbert, Ron Konen, Todd Jones, and Jessica Bartley present. Don Deffenbaugh arrived late.

APPROVAL OF MINUTES, BILLS PAYABLE

Gilbert moved, Konen seconded to approve the Nov. 2, 2020 regular meeting minutes. Roll call: ALL YES. Motion carried 6-0.

Jones moved, Konen seconded to approve the Special Meeting minutes from Nov. 19, 2020. Roll call: ALL YES. Motion carried 6-0.

Konen moved, Bartley seconded the Bills Payable for December 2020. Roll call: 5 YES, Deffenbaugh NO. Motion carried 5-1.

TREASURER'S REPORT

Jones moved, Manning seconded to approve the Treasurer's Report for Nov. 30, 2020. Roll call: ALL YES. Motion carried 6-0.

OLD BUSINESS

Audit Presentation

Neal Kuester with Feller & Kuester presented the FY20 audit to the board. He covered items such as segregation of duties, health insurance payments, treasurer's report of balances, and not paying unemployment on elected officials. Kuester said the budgets look good and for the tax levy most areas are maxed out. He said the fee for next year's audit will be \$6,050. **Deffenbaugh moved, Konen seconded to accept the FY20 Audit. Roll call: ALL YES. Motion carried 6-0.**

Part-Time Police Officer

Gilbert asked the board if they were okay with the contract drawn up by the attorney, which they were. **Gilbert moved, Deffenbaugh seconded to approve the part-time police contract for Dustin Lutz. Roll call: ALL YES. Motion carried 6-0.** Attorney Rupiper asked Clerk Place to get her a signed copy once it was available.

Amend Liquor Code

Gilbert moved, Jones seconded to amend the Liquor Code to allow for those under 21 who are employed by a liquor serving location to complete their work if it extends past 9pm. ROLL CALL: 4 YES, Manning and Konen NO. Motion carried 4-2.

Pull-Behind Trailer Replacement

Jones said the insurance company would be sending a check for the trailer. He had two quotes, one of which included delivery for \$450. He had problems finding more local locations to put in quotes. The trailers he described last month have been sold. Kaufman Trailers had a price of \$5380 plus \$450 delivery. There was discussion about paying by cashier's check or money order. **Gilbert moved, Deffenbaugh seconded to purchase the trailer from Kaufman Trailers, minus the spare tire listed. ROLL CALL: ALL YES. Motion carried 6-0.**

South McKinley Abandoned Property (Mitchell)

Jones asked Rupiper if she had an updates on the South McKinley property owned by Marc Mitchell. She said there is a lien on the property. Stiger said he is pretty sure the village did not do any mowing there this summer because the owner had done it. Jones said a neighbor complained about the property. There are broken windows and it is not secure. There was discussion about boarding windows and working toward a possible demolition. Rupiper will send another notice of ordinance violation to start that process.

106 and 106 ½ East Oliver Property

Rupiper says she never received any paperwork from the owner of 106 E. Oliver regarding a zoning change. The board discussed how there may not be anyone living in the rear apartment any longer, which makes it not in violation of the ordinance. Rupiper said she would give an update on this in January.

Food Trucks

Jones had a sample food truck vendor permit for the board to look at. Gilbert asked if the board would be charging for Homecoming vendors? Jones thought if vendors would not be using Village utilities, then it may not be an issue. Gilbert liked the idea of leaving the issue alone and Jones agreed that someone would have to police the permits.

Village Land Strip at 102 W. South

Deffenbaugh said Schoonover did not find any working drain tile when they came out to this property. Deffenbaugh said the board should allow for a variance in the setback requirements at this location so a home could be built. Rupiper said since there is not a board of appeals right now, the potential buyers would need to apply to the board itself. She suggested the Roys call her office about the variance information needed. There was also discussion about leasing the land from the village for \$1 a year for 99 years, which Rupiper said is the easiest route since the village cannot sell to one person without following proper procedures. There was further discussion about Zach Reynolds' property to the north and drainage going through there, which is not Village property. Gilbert asked about putting this strip of land at 102 W. South up for sale, which Roy said she would bid on. Rupiper said the lenders will want paperwork showing a variance is granted and she will be able to draft this. She suggested a hearing at the January meeting to hear the Roy petition for the variance. Roy said no part of the home will be built on village land.

NEW BUSINESS

Sign IL EPA Loan and Notice of Award to Cross Construction

Konen moved to authorize the Board President to sign the IL EPA Loan and the Notice of Award to Cross Construction for \$699,976 and authorized the Board President to also sign the Cross Construction final agreement. Roll call: ALL YES. Motion carried 6-0.

Tornado Siren Repair

Bartley said the tornado siren needed work done and had a quote from Global Technical Systems for \$3,445. A new siren would cost about \$15,000. The speaker drivers need to be replaced. **Jones moved, Gilbert seconded to repair the tornado siren using Global Technical Systems. Roll call: ALL YES. Motion carried 6-0.**

Board Meeting Dates for 2021

Deffenbaugh moved, Manning seconded to approve the list of board meeting dates for 2021. Roll call: ALL YES. Motion carried 6-0.

Village Holidays for 2021

Gilbert moved, Jones seconded to approve the list of board meeting dates for 2021. Roll call: ALL YES. Motion carried 6-0.

Audience Comments

None

Deffenbaugh moved, Gilbert seconded to adjourn the meeting. Roll call: ALL YES. Motion carried 6-0.

Meeting adjourned.

Submitted by:

/s/ Melissa Place

Melissa Place, Village Clerk