

VILLAGE OF MANSFIELD
MINUTES OF THE REGULAR VILLAGE BOARD MEETING
May 4, 2020

The Village of Mansfield Board of Trustees met via Zoom at 7:00pm with Andy Stiger presiding. Roll was taken with April Manning, Lucas Gilbert, Ron Konen, Todd Jones, and Jessica Bartley present. Don Deffenbaugh was absent for the first few minutes and then joined in.

APPROVAL OF MINUTES, BILLS PAYABLE

Stiger requested a motion to approve the regular minutes of April 6, 2020. **Gilbert moved, Jones seconded to approve the April 6, 2020 regular meeting minutes. Roll call: ALL YES. Motion carried 5-0.** Stiger requested a motion to approve the Bills Payable for May 2020. There was a question on the items covered on the Fehr-Graham bill and about bills for welding tanks. **Gilbert moved, Deffenbaugh seconded to approve the Bills Payable for May 2020. Roll call: ALL YES. Motion carried 6-0.**

TREASURER'S REPORT

Gilbert moved to approve the Treasurer's Report, but no second was received. Motion died.

OLD BUSINESS

Motor Fuel Tax Roadwork

Gilbert said, regarding the summer roadwork, there was about \$30,000 on hand and about \$1,500 per month coming in to be added so there is not \$40,000 available right now. He would like the board to consider voting to take money from Road & Bridge to pay for the work and pay it back once the money arrives. Engineer Tom Overmyer said the bid opening for roadwork is May 22 and he will know then what amount is needed.

Zoning Map Needed

Konen said he sent Attorney Rupiper the zoning map he had and did not hear back from her yet.

Maintenance Task List/Part-Time Work

Bartley asked about the task list for maintenance and wanted to see an update on it monthly. Jones said he was modifying it because of COVID-19 and expenses involved in some tasks. He will share it monthly. Gilbert asked if the park could be trimmed. Jones said he had put hiring part-time help on hold because he was not sure what the village could afford. Holoch and Hardy are doing the mowing/trimming work now. Gilbert asked if one person could be hired to do just mowing/trimming and free up the other two for other projects and save the village money. Jones said it would take about 8-10 hours a week for the mowing/trimming. Stiger suggested Jones have Mike Berry do that job.

Police Hours

Bartley said the police have not been working very many hours. Gilbert said Hall had a new baby and worked less that month after because of COVID-19. Hall contacts Gilbert weekly about his status and should be getting more hours soon. He's working just once a week at the moment. Gilbert asked Jones about getting timeclock online access. Jones said he wants to see more night hours and wanted to resume getting a monthly police report. Manning asked if a second officer could be hired to fill in the other hours. Gilbert said he had someone who wants hours and could work 10 or so hours for about \$20/hour, which is still within the police budget.

Update on Hurley Property

Bartley asked about whether Steve Hurley had complied with moving buses yet. Stiger said he has been talking to him every two weeks and Hurley has to bring in equipment to move the buses and it has not been dry enough for that to happen yet. Gilbert asked if the mowing had been taken care of and Stiger said he would look into that to make sure. Bartley asked about whether there is a port-a-potty there and Stiger said no, but he would not be able to prove Hurley was using that location as a residence, as he had a permanent address in Champaign.

NEW BUSINESS

FY21 Budget

Treasurer Lisa Lehnert said there were a couple of items that needed fixed in the draft budget, like the medical insurance being included in the General fund. Clerk Place said she noted some new line items were missing, like the golf cart permits and cannabis sales tax revenue. Corrections should be emailed to Tom Gilbert.

Village Clean-Up Day

Manning asked the board if they would be interested in hosting a clean-up day this summer. Gilbert said people had asked him about it and Deffenbaugh said it had been every other year for a while, but could be yearly. The cost is about \$1500 for the dumpsters. **Konen moved, Gilbert seconded to move forward with hosting a Village Clean-Up Day. Roll call: ALL YES. Motion carried 6-0.** Place suggested it be later in the summer because of COVID-19 restrictions.

Authorization to Proceed with Bidding on Watermain Replacement Project

Konen said Fehr-Graham needed board approval to move forward on bidding out the watermain project. Overmyer said bids would be opened in June. Jones asked about the state having money for it and Overmyer said it would be allocated in July. Jones asked if they would break ground on the project in 2020 and Overmyer said yes. **Konen moved, Jones seconded to authorize Fehr-Graham to put the watermain replacement project out for bids. Roll call: ALL YES. Motion carried 6-0.**

Build Illinois Funds

Overmyer said IDOT came out with a list of municipalities that would receive funds and Mansfield is on the list at \$60,000. A portion of the funds would arrive soon, about \$9,000 to \$12,000 to start. The funds have to be used on capital projects, so the board would need to think about what they would like to do with it.

Christmas Decorations

Bartley said she asked Tom Gilbert to increase the budget for the decorations this year. She wants to get two large items at the same time so they match and will span across Jefferson Street. The discount shown on the papers she distributed was only good for May. The cost would be around \$4,600. The board asked to table the discussion for a month so they would have a better idea next month of what budgets looked like.

Audience Comments

Deena Carico said the rabies clinic may be in June, or once the Stay at Home Order had been lifted.

Deffenbaugh moved, Gilbert seconded to adjourn the meeting. Roll call: ALL YES. Motion carried 6-0.

Meeting adjourned.

Submitted by:

/s/ Melissa Place

Melissa Place, Village Clerk