

VILLAGE OF MANSFIELD
MINUTES OF THE REGULAR VILLAGE BOARD MEETING
April 6, 2020

The Village of Mansfield Board of Trustees met via Zoom at 7:00pm with Andy Stiger presiding. Roll was taken with April Manning, Lucas Gilbert, Ron Konen, Todd Jones, and Jessica Bartley present. Don Deffenbaugh was absent.

APPROVAL OF MINUTES, BILLS PAYABLE

Stiger requested a motion to approve the regular minutes of March 2, 2020. **Gilbert moved, Jones seconded to approve the March 2, 2020 regular meeting minutes. Roll call: ALL YES. Motion carried 5-0.** Stiger requested a motion to approve the Finance Committee meeting minutes of March 31, 2020. **Gilbert moved, Konen seconded to approve the March 31, 2020 Finance Committee meeting minutes. Roll call: ALL YES. Motion carried 5-0.** Stiger requested a motion to approve the Finance Committee closed meeting minutes of March 31, 2020. **Gilbert moved, Konen seconded to approve the March 31, 2020 Finance Committee closed meeting minutes. Roll call: ALL YES. Motion carried 5-0.** Stiger requested a motion to approve the Bills Payable for April 2020. **Gilbert moved, Konen seconded to approve the Bills Payable for April 2020. Roll call: ALL YES. Motion carried 5-0.**

TREASURER'S REPORT

The Treasurer's Report for February 29, 2020 was passed out. The March 31, 2020 report will be available at the May meeting. **Gilbert moved to approve the Treasurer's Report, but no second was received. Motion died.**

OLD BUSINESS

Treasurer Position

Gilbert said the Finance Committee met and interviewed candidates for the open Treasurer position. The Committee chose Lisa Lehnert for the position, pending Stiger's approval. Stiger approved of their choice. **Konen moved, Gilbert seconded to appoint Lisa Lehnert to the Village Treasurer position at \$350 per month, with Tom Gilbert saying on to train her at the same rate of \$350/month. Roll call: ALL YES. Motion carried 5-0.**

Motor Fuel Tax Roadwork

Jones said there is plenty of money to do the work planned at \$40,000 after talking more with the Treasurer. Gilbert asked if the work should be scaled back some with the state of the economy in question. Jones agreed. **Jones moved, Gilbert seconded to update the Resolution for Summer 2020 Motor Fuel Tax roadwork to spend up to \$40,000. Roll call: ALL YES. Motion carried 5-0.**

Lease with Never Neater for Village Shed Rental

Jones said the lease with Never Neater is for one year. They would like to go longer, but were hesitant with the economy at the moment.

Ordinance to Update Liquor License Classes

Attorney Rupiper said there had been a question about people under 21 needing to be with a parent/guardian in places that sell alcohol. Jones said kids go to the gas station and they have a Class A license. Stiger said the Class A license is needed to have gaming machines. Rupiper said she would look at the entire ordinance and see if there were any updates that needed to be made besides the one being made tonight. Jones said the Board should approve the ordinance as is tonight and revisit the rest of the issues once Rupiper had a chance to look it over. **Jones moved, Gilbert seconded to accept Ordinance 2020-02 Amending Liquor Code to allow for three Class A licenses in the Village. Roll call: ALL YES. Motion carried 5-0.**

Piatt County Forest Preserve Agreement

Stiger had the annual agreement with the Forest Preserve for mowing at \$3,000. Stiger said he would contact Mike about removing the tree stumps. Jones said he would like to have Bill Hardy track staff hours spent on the park this year. **Gilbert moved, Jones seconded to approve the Piatt County Forest Preserve Agreement for \$3,000 for mowing. Roll Call: ALL YES. Motion carried 5-0.**

FCBC Donation

Gilbert moved, Konen seconded to donate \$400 to the Farmer City Baseball Corp. Roll Call: ALL YES. Motion carried 5-0.

NEW BUSINESS

Zoning Map Needed

Konen said there is not a current zoning map that is up to date and he would like to see one added to the website for easy access. There is currently a trailer or two being installed in town and he thought that was not allowed and there should be a hearing. Gilbert said the one owned by Mike Weber is replacing an old one, not a new one being installed where there was not one before.. The one by the Shop is also replacing an old trailer too. Konen said he has some old maps and some do not match exactly what the current situation is. Rupiper said if there is going to be a map done, there should be a hearing to adopt it and old ones made obsolete. Konen said he would send a copy of what he has put together to the Board. Gilbert said water main maps, drainage maps and others need to all be updated. Rupiper said she would have to look at the statutes and the Board may have to get an engineer to do the work. She will look into that. Bartley said she did not remember a trailer there before where Mike Weber is installing one. Gilbert said he was relaying what Deffenbaugh had told him, that the old trailer had been gone for several years. Jones said he interpreted the ordinance to say if the trailer was gone, it could not be replaced and they have to be on foundations. Stiger said he will look at the trailer ordinance and talk to Deffenbaugh about permits.

Burning Ordinance Enforcement

Konen said he had been contacted about smoke from burning in town. How would the board enforce a burning ordinance with police not working very often? Rupiper said Deland has their Clerk send a letter about illegal burning and telling the offender they would hear from the attorney if it happened again. A second offense would require a letter from the attorney and a third offense would get a complaint filed. Konen asked the Board's opinion and Bartley asked how you would know what was being burned? Rupiper had not read the Village ordinance on burning, but said Monticello outlawed all burning. Stiger said the village does not have yard waste pick up, so it's hard to crack down on that. Jones said residents can legally burn landscape waste from their own property. He suggested anything else being burned could be turned in to the fire department, who would put it out. The fire dept. would also contact the IL EPA about what was being burned illegally.

Golf Cart Permits

Bartley said she is ordering the permit stickers. She asked the board their thoughts on allowing businesses in town to fill out golf cart applications and do the inspections? After inspections, she would pass out permits and collect payment. Gilbert said it should be someone on the board doing the inspections. Stiger said it is better to meet with the resident and get it all done at once - inspection, paperwork, payment, sticker. Konen did not have a problem with it, but did like the efficiency of one meeting. Stiger suggested to follow how the ordinance reads this year. Bartley said she did one today and it was not hard, but she just thought it would drive more customers to these businesses. There was discussion about businesses renting golf carts during the Homecoming event, but it was found that they cannot rent carts any longer. Bartley said Len Sabato has an extra permit for test drives.

Easter Egg Hunt Canceled/Possible Summer Event Idea

Stiger said the Easter Egg Hunt was cancelled and people had donated money to the Easter event. He wants to talk to the Church about showing a movie outside this summer. Manning said she talked to some of the donors about using their money for this event and all had said yes. She is still waiting to hear from two people.

Annual Employee Wage Increase

Stiger said he would like to see the annual increase stay the same as 2019, which was 2.8% for all employees. Gilbert agreed, but said it should be for those who had been around for longer than a year, which would not include police or the new treasurer, nor Calvin Florey who gets a set amount. **Jones moved, Gilbert seconded to approve a 2.8% wage increase beginning May 1, 2020 for staff working for longer than a year and excluding Lehnert, Hall, and Florey. Roll call: ALL YES. Motion carried 5-0.**

Audience Comments

Deena Carico said the rabies clinic had been cancelled. It may be rescheduled for June.

Gilbert moved, Konen seconded to adjourn the meeting. Roll call: ALL YES. Motion carried 5-0. Meeting adjourned.

Submitted by:

/s/ Melissa Place

Melissa Place, Village Clerk