

**VILLAGE OF MANSFIELD
POLICE COMMITTEE MEETING
CLOSED SESSION
June 26, 2019**

MINUTES WERE VOTED TO BE OPENED AT THE 2/3/20 REGULAR BOARD MEETING.

The Board of Trustees met in closed session to discuss employment items specific to police officer Ryan Umberger.

Roll call was taken with Don Deffenbaugh, Todd Jones, Lucas Gilbert and Andy Stiger physically present. Ryan Umberger was invited into the meeting partway through.

Gilbert said he knows Umberger wants a raise, but there is no money in the Police budget for that. Only about \$2,000 in fines is brought in during a year. He said if the Board wanted to give a raise, money could be moved from the General Fund.

Gilbert said Umberger has been setting his own hours, which are capped at 30/wk. He would like to see police have a set 20 hours per week, with the board determining the days/times needed, and then let Umberger use the other 10 hours as he needed. Gilbert wanted to see police presence more after bars let out and on weekends, but the current timesheets show Umberger is working about every other weekend. Regarding the 10-12 hour shifts currently being worked, Jones said he thought not more than 8 hours should be worked in a shift. Jones suggested a monthly schedule be put out for him. Gilbert said no Sunday shifts are needed, but Umberger recently worked 9 hours on a Sunday.

Deffenbaugh said he wanted to see police presence more on nights when there are bands playing, which has been happening, and he wanted to see regular reports from the police department.

Stiger wanted to see more of a daily report that is submitted monthly. It would help him greatly with the LEADS reports/audits he is doing.

Gilbert said recent complaints he has received are: Umberger spending too much time at the Junior High and gas station and speeding down Washington Street without lights on.

There was discussion about Mansfield police being on fire/medical calls. Jones said he should go if he is requested by the County to go.

Jones left on a medical call at this point.

Stiger said Umberger's review would be done within a week or so, as soon as Stiger received a form from Farmer City that they use for their police reviews.

Gilbert said Umberger's current rate is \$16.45/hr and he can't see giving him more until the items previously discussed have been improved, which they will discuss in his review. Deffenbaugh agreed with seeing results before a raise happened, and then it should happen at the annual discussion of raises in April.

Gilbert will also talk with Umberger about going to himself or Stiger with any questions or issues and not to other board members.

There was discussion about the ordinance violation forms Umberger will be using and the process he will follow for copying them and getting them to the attorney.

Umberger was invited into the meeting.

Gilbert informed him there was not money in the police budget for raises now and raises can be discussed again in April when annual raises are talked about. Umberger pointed out how low the Mansfield police rate is compared to other security/police jobs. Gilbert understood his point.

Gilbert told Umberger the Committee did not want him working more than 8 hours in a shift and that a monthly schedule would be put together for him with 20 scheduled hours and a floating 10 hours per week that he could fill in however he saw fit. Umberger said when he was hired, he was told he could work 30 hours and because of the distance he travels to work, it is best for him to work longer shifts. Gilbert said he understood Umberger's point, but this is how the job will function from here on out. Gilbert will take into account any other jobs Umberger works and those set days/times to work around that to help Umberger out.

Deffenbaugh said he had not seen much accomplished in the 10 months Umberger has been working, as there are still discussions about ordinance violation tickets and none being handed out yet. He also said Umberger should be reporting to Gilbert and/or Stiger. Umberger said Gilbert does not always respond back in a timely manner, so he talks with Jones, who he sees more regularly and is on the Police Committee.

Umberger was told he should only be going on fire/medical calls with the County asks him to do so. Gilbert also asked him for better monthly reports about what he does, which will help Stiger with reports.

Jones returned to the meeting.

Umberger said he is usually requested by the County for calls with Mansfield addresses or very near Mansfield. The committee was okay with this if the request came from the County.

There was discussion about Umberger using the form from the village ordinance book, but ordering it in triplicate for copies to go to the violator, the attorney, and his own records.

Gilbert moved, Jones seconded to adjourn the closed meeting and return to open session. Roll call: ALL YES. Motion carried 3-0.

Meeting adjourned and returned to open session.

Submitted by:

/s/ Melissa Place

Melissa Place

Village Clerk