

**VILLAGE OF MANSFIELD  
MINUTES OF THE REGULAR VILLAGE BOARD MEETING  
September 4, 2018**

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The Village of Mansfield Board of Trustees met at the NPPFD meeting room on Washington St. in Mansfield at 7:00pm with Andy Stiger presiding. Roll was taken with Don Deffenbaugh, Zach Reynolds, Todd Jones, Ron Konen, Lucas Gilbert, and Tom Williams physically present. Bill Hardy and Dustin Holoch were also present.

**APPROVAL OF MINUTES, BILLS PAYABLE**

Stiger requested a motion to approve the regular minutes of August 6, 2018. **Gilbert moved, Williams seconded to approve the August 6, 2018 regular meeting minutes. Roll call: ALL YES. Motion carried 6-0.** Stiger requested a motion to approve the closed meeting minutes of August 6, 2018. **Deffenbaugh moved, Gilbert seconded to approve the August 6, 2018 closed meeting minutes. Roll call: ALL YES. Motion carried 6-0.** Stiger requested a motion to approve the Bills Payable for September 2018. **Gilbert moved, Williams seconded to approve the Bills Payable for September 2018. Roll call: ALL YES. Motion carried 6-0.**

**TREASURER'S REPORT**

The treasurer's report was handed out. Tom Gilbert said he added a page of Water Fund items to show the income and expenses. **Gilbert moved, Deffenbaugh seconded to approve the August 31, 2018 treasurer's report. Roll call: 5 Yes, Konen abstain. Motion carried.**

**OLD BUSINESS**

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**Non-Resident Water Connection Ordinance**

Konen said he is still waiting on the attorney to complete the ordinance for the non-resident water connection for the Castors.

**Website**

Konen said the Village website has been fixed. Williams asked if the Zoning map was on the website. Tom Overmyer said he would look into it.

**Water Service Line at 106 and 106 ½ E. Oliver**

Konen said the owner at 106 & 106 ½ E Oliver will have the water work done before the November deadline.

**Ordinance Making South McKinley One-Way for before and after school hours**

**Gilbert moved, Deffenbaugh seconded to adopt Ordinance 2018-07 Making McKinley One-Way Going North up to Oliver during school days 7:30-9am and 2:30-4pm. Roll call: 4 YES Deffenbaugh, Gilbert, Williams, Stiger.3 NO Reynolds, Jones, Konen. Motion carried 4-3.**

**NEW BUSINESS**

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**Safe Routes to Schools**

Stiger said the school district contacted him about applying for a grant with Safe Routes to Schools. It is 100% federal reimbursement except for preliminary engineering fees. Tom Overmyer said the submission period is now through mid-November for 2019 funding. It could cover things like bike racks, sidewalks, traffic control devices, etc. Improvements have to be within 2 miles of school. Gilbert suggested the sidewalks along South & McKinley. Overmyer said he could meet with the Streets Committee and get a list of what they would like done. He also said the engineering fees are proportional to the construction costs. Gilbert and Williams volunteered to work on this with Phoenix Engineering. Overmyer said it's helpful to have photos of the unsafe areas to accompany the grant paperwork.

**4-Way Stop at Oliver & McKinley**

Stiger said it may be helpful to have a 4-way stop at Oliver and McKinley. Five other local towns have stop signs by their schools that help slow down traffic and this could help with traffic turning right onto Oliver. Reynolds asked if a traffic study was needed. Overmyer described that process. It was also brought up that the space between that corner and the railroad tracks may only be around 50 feet and 25 feet per vehicle is needed, which could create a traffic problem with vehicles coming to the school from the North. Stiger said the issue is mostly before and after school. Overmyer suggested counting cars for an hour each time. Gilbert said people would stop at Oliver and let

kids out and turn North even before the one-way began. Stiger said he could count traffic in the morning and after school but the biggest issue would be when games are over or during special events in the evening outside of the one-way hours. The issue will be tabled for now.

### **Painting Village Shed**

Deffenbaugh said the painting business renting the village shed was appreciative of being able to put up a sign. The renter asked about painting the building for savings on rent. Gilbert said he would listen to a quote from them for painting. Williams said the shop needs paint also.

### **Energy**

Jones said he had an energy broker look at 23 bids for energy and the best was Engie, which would save the village around \$3000 a year. He and Stiger signed a contract with them for 30 months.

### **Sale of Surplus Equipment**

Jones would like to discuss getting rid of surplus equipment at the October meeting.

### **Oiler Machine to Use on Streets**

Jones said an oiler was rented to do streets that required around 1,000 gallons of oil. If the board wants to purchase an oiler machine at \$17,000 the company, Hampton Equipment, will take off the \$3500 owed for the rental and sell it to the village. If the board is not interested, they have another buyer who will take it so an answer is needed soon. Jones said it will end up paying for itself because there will be no need for Illiana Construction to do the same job at their rates. Williams and Gilbert were unsure about the purchase. Konen and Reynolds were in favor. Tom Gilbert was unsure of money available in the budget for the purchase because he was unaware it would be discussed tonight and didn't have numbers in front of him. Overmyer talked about the usefulness of the equipment. Bill Hardy talked about what it can do that a company like Illiana Construction cannot do. A straw poll showed trustees would be in favor of the purchase. It will be on the October agenda for a vote.

### **Mitchell Drainage Upgrades to Shop Lot**

Harold Mitchell spoke about drainage updates he would like to do to his shop lot that will include 20 x 35 feet of concrete with a catch basin that separates oil and water. He will add catch basins around homes in Davis Court at no cost to residents or the village. Mitchell said Hardy looked at what he is proposing. Jones said there is a catch basin at the entrance to the area that has been covered up and will be an upcoming Village project. He also said Schoonover has a camera stuck in a drain that staff will have to dig out. Williams said he wants to see some of this village work done before Mitchell does his work. Jones said the village will need to pay for a new culvert. Trustees gave Mitchell the go ahead for his plans.

### **Hydrant Replacement**

Konen said the hydrant needs replaced at 105 E North. It serves 6 houses. It would be around \$1600 and would be about 2 days of work. **Gilbert moved, Jones seconded to move forward with replacing the hydrant at 105 E North for about \$1600. Roll Call: ALL YES. Motion carried 6-0.**

### **Hire Attorney for Bond Issue**

Konen said in a meeting with Shari at USDA, she shared that the Village needs to hire an attorney to prepare a bond ordinance. **Konen moved, Gilbert seconded to hire Evans, Froelich, et al. to prepare the bond ordinance. Roll Call: ALL YES. Motion carried 6-0.**

### **New Home at 308 E Newton**

Williams said there will be a new home built at 308 E Newton and they will be submitting a water connection application and fees soon. Clerk Place asked if their address came from the County and if it was 911 approved? Williams will look into this.

### **Supplemental Budget Ordinance**

Tom Gilbert said in a meeting with the attorney to talk about line items and loan money, it was decided the loan needed to be shown in the current budget, which would require a supplemental budget ordinance. **Gilbert moved, Williams seconded to approve Ordinance 2018-08 Supplemental Budget for FY19. Roll call: YES Deffenbaugh, Reynolds, Gilbert, Williams. Abstain: Jones, Konen. Motion carried with 4 yes votes.**

**Audience Comments**

Some audience members commented about their fear of money being spent and monthly rates increasing and how many times this may happen in the future (borrowing large amounts of money and increasing rates).

**Williams moved, Deffenbaugh seconded to adjourn the meeting. Roll call: ALL YES. Motion carried 6-0.**

**Submitted by:**

/s/ Melissa Place

Melissa Place, Village Clerk