

**VILLAGE OF MANSFIELD
MINUTES OF THE REGULAR VILLAGE BOARD MEETING
August 6, 2018**

The Village of Mansfield Board of Trustees met at the NPPFD meeting room on Washington St. in Mansfield at 7:00pm with Andy Stiger presiding. Roll was taken with Don Deffenbaugh, Zach Reynolds, Todd Jones, Ron Konen, Lucas Gilbert, and Tom Williams physically present. Bill Hardy and Dustin Holoch were also present.

APPROVAL OF MINUTES, BILLS PAYABLE

Stiger requested a motion to approve the regular minutes of July 2, 2018. **Gilbert moved, Jones seconded to approve the July 2, 2018 regular meeting minutes. Roll call: ALL YES. Motion carried 6-0.** Stiger requested a motion to approve the Finance Committee minutes of August 1, 2018. **Gilbert moved, Konen seconded to approve the August 1, 2018 Finance Committee minutes. Roll call: ALL YES. Motion carried 3-0.** Stiger requested a motion to approve the Finance Committee closed minutes of August 1, 2018. **Konen moved, Williams seconded to approve the August 1, 2018 Finance Committee closed minutes. Roll call: ALL YES. Motion carried 3-0.** Stiger requested a motion to approve the Bills Payable for August 2018. **Gilbert moved, Deffenbaugh seconded to approve the Bills Payable for August 2018. Roll call: 4 YES, Reynolds, Konen, NO. Motion carried 4-2.**

TREASURER'S REPORT

Two months of treasurer's reports were handed out. **Deffenbaugh moved, Reynolds seconded to approve the June 30 and July 31, 2019 treasurer's reports. Roll call: 5 Yes, Konen abstain. Motion carried.**

OLD BUSINESS

Piatt County Forest Preserve Agreement

Gilbert moved, Konen seconded to approve the annual Piatt Co Forest Preserve Agreement. Roll call: ALL YES. Motion carried 6-0.

Village Shed for Rent

Jones said the shed is rented and the clerk has a copy of the lease agreement. He asked the board if the renter can put up a sign advertising his business. The board agreed yes, as long as it's removable and doesn't cause damage.

Summer Road Improvements 2018

Jones had a handout with additional roadwork he wanted the board to consider, with the red areas as motor fuel tax funded and the blue areas as the additional to consider. The green on the map was the work in front of The Andersons. He said The Andersons wants the work done during the first week of September. Tom Overmyer said the additional blue area as \$14,400 and the green was \$9600. **Jones moved, Gilbert seconded to accept the blue labeled street work at \$14,400 and the green labeled street work at \$9600, contingent upon The Andersons paying half of the green area. Roll Call: ALL YES. Motion carried 6-0.**

FY19 Budget & Appropriations Ordinance

Konen still objects to water fund numbers. Jones opposes the budget because of \$100,000 for the water fund is coming from the general fund. Gilbert said the treasurer explained it to him and Gilbert is not understanding why trustees are not going with what the treasurer has put together. Jones wants to see the water fund be self-sufficient. Attorney Amy Rupiper said money can be moved from general fund into water fund with no restrictions. Jones said paperwork supplied by the treasurer at the end of the fiscal year showed a \$29,000 deficit before making any payments. Konen said the \$37,000 allocated does not match what is needed. Treasurer Tom Gilbert said the general fund is a placeholder to use money for wherever it is needed. Money taken out of the engineer line item is budgeted into water loan so that's why there is nothing in that line item. Tom Gilbert said the USDA wants the Village to use a local bank to loan money for the first couple of years. He explained why funds for full time salaries are general fund in the budget. Once Hardy obtains his water license, the money set said to pay Florey will be used to pay Hardy's water hours. **Gilbert moved, Deffenbaugh seconded to approve FY19 Budget & Appropriations ordinance #2018-04. Roll call: Deffenbaugh, Gilbert, Williams, Stiger YES. Reynolds, Jones, Konen NO. Motion carried 4-3.**

Non-Resident Water Connection Ordinance

Konen said the ordinance for the non-resident water connection for the Castors will be ready for the September meeting.

Campus Communication Group Permit

Konen said the CCG permit is coming. They expect to start work this Fall.

Chickens Inside Village Limits

Gilbert moved, Jones seconded to approve Hen Ordinance 2018-06, allowing hens inside village limits. Roll call: ALL YES. Motion carried 6-0.

Donation for Homecoming 2018

Gilbert moved, Williams seconded to approve a \$3500 donation for Mansfield Homecoming 2018. Roll call: ALL YES. Motion carried 6-0.

Lot for Sale at Washington & South Streets (102 W South)

Stiger said Attorney Rupiper said the land must be sold as surplus real property, which doesn't require an ordinance, but requires a resolution. Williams suggested keeping the land and letting them use it. Bill Hardy said he and Dustin did not find any tiles. Tom Overmyer said a surveyor could mark the edges for about \$400 or the village could vacate it and each property owner on either side would get half. Stiger said the board would not make a decision until the interested party knew if 8 more feet will work for his purposes.

Alley along West State Street

Lean Mattingly was interested in purchasing 16 feet of alley by her house that used to be a alley, but now is used as a driveway. Williams suggested vacating the land for her use, but there is not a neighbor to split it in half with. The board agreed to let her keep using it as a driveway and allow the owner to finish it out.

NEW BUSINESS

Winterfest Donation

Resident Amanda Ozee asked the board for a \$500 donation to pay for horse drawn carriage rides again this year. **Gilbert moved, Williams seconded to donate \$500 to Mansfield Winterfest to cover the cost of the horse drawn carriage. Roll call: ALL YES. Motion carried 6-0**

Making South McKinley One-Way for before and after school hours

Principal Katie Nichols spoke about the need for traffic to all go the same direction for drop off and pick up. Stiger seconded the idea as he has seen some near misses himself. Gilbert said it should be from 7:30-9am and 2:30-4pm going South to North. He also asked that communication go out through the school about the change. He will look into what signs are needed to convey the change. **Gilbert moved, Deffenbaugh seconded to proceed with an ordinance next month to have McKinley be one-way going North up to Oliver during school days 7:30-9am and 2:30-4pm. Roll call: 4 YES, Reynolds, Jones NO. Motion carried 4-2.**

Part-Time Officers

Gilbert said interviews were conducted and he would like to hire both people. Ryan Umberger at \$16/hr and 30 hours/wk and Carson Becker at \$14/hr for 10-15 hours/wk. The attorney drafted an offer letter with a contingency included and also a release form to do background checks. Reynolds asked if there was money in the budget. Gilbert said yes, because none has been spent yet. Konen said he would like to have met the candidates before voting to hire them. Stiger said the board would have to trust the panel that did the interviews. Jones asked what expenses are involved in hiring officers. Gilbert said they would need uniforms and vests. **Gilbert moved, Deffenbaugh seconded to hire Ryan Umberger at \$16/hr for 30 hrs/wk and Carson Becker at \$14/hr for 10-15 hrs/wk. Roll call: 5 YES. Konen abstain. Motion carried.**

Website Needing Updates

Reynolds said the Village website is not updating the news feed with Facebook posts and said he would have to contact the lady who created it for the village to fix it.

Trencher as Surplus Equipment

Jones said the village has a trencher that has not been used in years. It turns over but won't start. He would like to declare it as surplus equipment.

Employee Water Class - Holoch

Jones said Holoch would like to take the water test to obtain his water license. Hardy is working on testing for his. Calvin Florey recommended a class for \$600 offered by SIUE. **Jones moved, Deffenbaugh seconded to pay for a 2-day class for Holoch Sep 24-25 in Geneva and Oct 4-5 in Edwardsville and lodging. Roll call: 5 Yes, Gilbert NO. Motion carried 5-1.** Jones said the first test Holoch could take after this class would be October 9.

Water Service Line at 106 and 106 ½ E. Oliver

Konen said the village needs the cooperation of the owner of 106 and 106 ½ E Oliver to put in a line to split the two locations into separate accounts. Konen suggested to the owner that the Village would be lenient on when the work could happen as long as the water bill stayed current. Hardy said he has all supplies on hand needed to do the job. **Konen moved, Gilbert seconded to install the water service line within 90 days (by Nov 1, 2018) at 106 E. Oliver. Roll call: 5 YES, Williams NO. Motion carried 5-1.**

Energy Proposals

Clerk Place passed out energy proposals from Ambit Energy and Constellation Energy. The board wanted more time to look them over and Jones thought he could possibly add a third option by the September meeting.

Konen moved, Deffenbaugh seconded to go into Closed Session to discuss Personnel. Roll call: ALL YES. Motion carried 6-0. Meeting moved into Closed Session.

Meeting returned to Open Session.

Employee Water Class- Hardy

Konen moved, Gilbert seconded to include Bill Hardy in the water classes in Sept/Oct and to pay lodging. Roll call: ALL YES. Motion carried 6-0.

Updated List of Committees

Stiger said he updated the list of committees. Each trustee received a list and Clerk Place said she would update the bulletin board and Facebook the next day with the updates.

Change in Auditor/Attorney/Engineer Contact Practices

Stiger said he would like to be contacted first about anyone's needs to communicate with the auditors, attorney, or engineers. He would decide at that time if contact was needed and would pass on emails to the appropriate person.

Audience Comments

None

Gilbert moved, Williams seconded to adjourn the meeting. Roll call: ALL YES. Motion carried 6-0.

Submitted by:

/s/ Melissa Place

Melissa Place, Village Clerk