

**VILLAGE OF MANSFIELD**  
**MINUTES OF THE REGULAR VILLAGE BOARD MEETING**  
**June 4, 2018**

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The Village of Mansfield Board of Trustees met at the NPPFD meeting room on Washington St. in Mansfield at 7:00pm with Don Deffenbaugh presiding. Roll was taken with Don Deffenbaugh, Zach Reynolds, Todd Jones, Ron Konen, Lucas Gilbert, and Tom Williams physically present. Andy Stiger was absent. Bill Hardy and Dustin Holoch were also present.

**APPROVAL OF MINUTES, BILLS PAYABLE**

Deffenbaugh requested a motion to approve the regular minutes of May 7, 2018. **Gilbert moved, Williams seconded to approve the May 7, 2018 regular meeting minutes. Roll call: ALL YES. Motion carried 6-0.**

Deffenbaugh requested a motion to approve the Bills Payable for June 2018. **Gilbert moved, Konen seconded to approve the Bills Payable for June 2018. Roll call: ALL YES. Motion carried 6-0.**

**TREASURER'S REPORT**

Deffenbaugh requested a motion to approve the Treasurer's Reports for May 31, 2018. **Williams moved, Gilbert seconded to approve the Treasurer's Reports for May 31, 2018. Roll call: 5 YES, Konen abstained. Motion carried.**

**OLD BUSINESS**

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**Non-Resident Water Connection**

Konen said the Non-Resident Water Connection for Kiel and Michelle Castor would need an ordinance, which would cost around \$1800 in attorney fees. The Castors will be responsible for this fee and the ordinance can be drafted once they pay. Konen asked Clerk Place to send the Castors a bill for the attorney fees.

**Sale of 208 E Griggs Street**

**Deffenbaugh moved, Reynolds seconded to approve the sale of 208 E Griggs at \$20,000. Roll call: ALL YES. Motion carried 6-0.**

**Part-Time Police Officer**

Gilbert said the Village is once again looking for a part-time officer.

**Piatt County Forest Preserve Agreement**

Deffenbaugh had the latest agreement mailed to the Village from the PCFP, but none of the wording had been adjusted to mention the mulch or vandalism. Gilbert said the PCFP board had verbally agreed to those items, but Jones said he would like to see it in writing.

**Chickens Inside Village Limits**

Gilbert said he was working on an ordinance that would include items such as a maximum of 5 hens, required setbacks, a \$50 annual permit, and different levels for dealing with non-compliance. He expected to bring an ordinance to the next meeting.

**NEW BUSINESS**

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**Purchase of Meter for Water Sales**

Deffenbaugh said there used to be a meter to attach to the end of a hose for the times when the Village sold water to miscellaneous companies. The meter went missing and he would like to purchase a new one. It could be kept in the water tower and Bill Hardy could get it out when it was needed.

**Village Shed for Rent**

Deffenbaugh asked trustees if they wanted to rent out the unused village shed again. Trustees were in favor of putting it up for rent with a yearly agreement. Jones has the details for the clerk to advertise it.

**Village Ordinance Violations**

Gilbert wants to get a ticket set up for ordinance violations. He will likely have to meet with the Police Committee to get it going.

### **Summer Road Improvements 2018**

Jones had a copy of a street map showing areas that needed work done. He said bids are due June 11 at 11:30am for this project.

### **Tile Work Done Under Ditch**

Jones said the tile that runs under the open ditch in the village has been replaced. One foot clay tiles that were under it kept collapsing.

### **USDA/Water Main Improvement Project**

Brent Stierwalt with Phoenix said a group met with a representative from the USDA about the application process on May 31. He is currently working on the full application. Brent described a procedure that Phoenix would be doing soon to find tile exits and how they are connected. Konen said a meeting needs to be held to lock in the current interest rate. He asked trustees their opinion on having a special meeting in June to get this done, or to have the meeting just prior to the start of the regular board meeting in July. Trustees agreed July would be fine.

### **Jefferson Street Wheelchair Access**

Williams said the wheelchair ramp on Jefferson Street is blocked by soda machines. He said either a new ramp is needed or to ask Terry Thomas about moving the machines. Attorney Rupiper said trustees needed to find out if it is a village maintained sidewalk. She suggested sending a letter to ask about removing the obstruction. It was decided more information would be needed before action could be taken.

### **Donation to Summer Lunch Program**

Deffenbaugh had a letter from the United Methodist Church describing the summer lunch program, asking for a donation. Trustees wanted to donate \$1,000, but will vote on it at the July meeting.

### **Prevailing Wage Ordinance**

Deffenbaugh had an Prevailing Wage Ordinance to be approved, but it will need to be added to the July agenda for a vote.

### **Tree Removal**

Hardy had prices for tree removal he outlined for trustees. They included trees by Cliff Cochran's home, by Calvin Florey's home, one near Washington Street and the post office, and Matt Stiger's home. Jones said \$20,000 is budgeted for tree planting and removal. The board agreed to go with the lower prices and see if the company will do a bundle price.

### **Audience Comments**

Deena Carico said the park looks very nice.

Jessica Bartley asked about mowing on the curve at Liberty. It's a safety issue with kids playing. Hardy said he could do that.

Bartley asked about mowing around an old alley. Is it the village's job or the owner's job to mow there? The board decided it was the village's property. Hardy will also take care of this.

Bartley asked about spraying for mosquitos. Gilbert said he will spray when mosquitos are out in abundance.

**Jones moved, Konen seconded to adjourn the meeting. Roll call: ALL YES. Motion carried 6-0.**

### **Submitted by:**

/s/ Melissa Place  
Melissa Place, Village Clerk