

**VILLAGE OF MANSFIELD**  
**MINUTES OF THE REGULAR VILLAGE BOARD MEETING**  
**May 7, 2018**

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The Village of Mansfield Board of Trustees met at the NPPFD meeting room on Washington St. in Mansfield at 7:00pm with Andy Stiger presiding. Roll was taken with Don Deffenbaugh, Zach Reynolds, Todd Jones, Ron Konen, Lucas Gilbert, and Tom Williams physically present. Bill Hardy was also present.

**APPROVAL OF MINUTES, BILLS PAYABLE**

Stiger requested a motion to approve the regular minutes of April 2, 2018. **Gilbert moved, Williams seconded to approve the April 2, 2018 regular meeting minutes. Roll call: ALL YES. Motion carried 6-0.** Stiger requested a motion to approve the Bills Payable for May 2018. **Gilbert moved, Jones seconded to approve the Bills Payable for May 2018. Roll call: ALL YES. Motion carried 6-0.**

**TREASURER'S REPORT**

Stiger requested a motion to approve the Treasurer's Reports for March 31 and April 30, 2018. **Gilbert moved, Deffenbaugh seconded to approve the Treasurer's Reports for March 31, 2018 and April 30, 2018. Roll call: 5 YES, Konen abstained. Motion carried.**

**OLD BUSINESS**

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**Sale of Griggs Street Property**

Deffenbaugh had new plans that showed a floor plan including bedrooms now at 208 E Griggs. The asking price for the property is \$20,000. Zoning would not be changed. Deffenbaugh asked for an agenda item in June for voting on the sale.

**Purchase of Used Wood Chipper**

Jones said employees have used a borrowed wood chipper for two months now and Hardy says it's a good machine. The asking price is \$10,000. Hardy said it will need two pieces of equipment to run it. **Jones moved, Konen seconded to purchase the used wood chipper for \$10,000. Roll call: 5 Yes, Gilbert No. Motion carried 5-1.**

**Village Code on Check Valve Item Needs Fixed**

Konen said the updated information from IL Codification Services needed fixed for the check valve wording. He will supply the clerk with the updates to forward to IL Codification Services.

**Part-Time Police Officer**

Gilbert said he and Stiger interviewed candidates for the open position and picked one to offer the job to for 30 hours per week. Konen did not like the idea of going over 1000 hours in that position. Gilbert said he wanted to pay \$18/hr.

**FY19 Budget**

Stiger said the FY19 preliminary budget was passed out. The vote to finalize the budget will be at the June meeting. Tom Gilbert said he changed a couple of items shown in red.

**USDA Loan Approval**

Stiger said Phoenix gave him a copy of the application and its required reports. Phoenix is working with Bill Hardy to find where storm sewers are to finalize the alignment of the project. The EPA permit should be at the June meeting to sign.

**NEW BUSINESS**

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**Oiler Rental**

Jones said he'd like to rent an oiler to fix streets, which can help in the long run. From a company in Springfield, the rental fee is \$3500 for a month. Gilbert asked if the Township was interested in using it also? Jones said no. Jones said Phoenix would be working on a plan for summer road work soon. The \$3500 does not include in the oil that would be used. Hardy said that can be purchased at Emulsiocoat. **Deffenbaugh moved, Gilbert seconded to rent an oiler for \$3500. Roll call: ALL YES. Motion carried 6-0.**

### **West Newton Road Work**

Jones met with Bill, Dustin, and staff at The Andersons about West Newton Street. The road needs work done and one estimate showed it would be around \$40,000. The Andersons said they would be willing to pay half of that estimate. Gilbert wanted to wait and see what other streets needed work first. Deffenbaugh wanted to see something in writing from The Andersons about them paying half.

### **Tree Removal**

Jones said some trees were missed last year that needed taken down. There is one in the alley behind East Illinois and East South. Hardy said he can measure and locate the property pins to know whose tree it is. Stiger directed Hardy to do that. Jones said an ash tree at Cliff Cochrane's needs removed and another at Godbee's.

### **Part-Time Summer Help**

Jones said he has two applications for part time summer help. He will have Hardy meet with them and if they work out, move forward with hiring.

### **EPA Lab Participation**

Konen had a mailing from the EPA, needing to know if we would be using their lab for water testing or another of our choosing. We currently use PDC in Peoria. Calvin Florey said to stay with PDC and trustees were in agreement.

### **Non-Resident Water Connection**

Kiel and Michelle Castor filled out a water connection application and submitted fees. They live down East Newton Street, just outside village limits. Konen said they will need an ordinance stating the connection is not a water main and it's a service connection for that one home. The Township also has to get involved with passing their own rules on this. Stiger said to go ahead with the connection and run the line and pass the ordinance later so they can get water. The IL EPA had wording on their website for the ordinance that the attorney can use. **Konen moved, Jones seconded to approve the Water Connection Application for the Castors. Roll call: ALL YES. Motion carried 6-0.**

### **Hearing Officer**

Williams said Troy Walker was interested in the Hearing Officer position and will get back to him about it.

### **Handicapped Parking on Jefferson Street**

Stiger said there is interest in having more handicapped parking on Jefferson. There are currently two spots. Deffenbaugh wondered if a spot should be on the East side of Jefferson. Jones suggested letting Phoenix pick a location when looking at roads for summer repair.

### **Piatt County Forest Preserve Agreement**

Stiger had the annual agreement for \$3000. Jones mentioned vandalism at the park and the wording on who would pay for that. Audience said mulch is needed. Stiger thought the part about how the PCFP would pay for half of any mulch needed should be in there. Stiger will take the agreement back to the PCFP to be re-worded and voted on in June.

### **Annual Health Plan Agreement**

**Deffenbaugh moved, Gilbert seconded to approve the annual health plan agreement with Central Management Services. Roll call: ALL YES. Motion carried 6-0.**

### **Summer Road Improvements 2018**

Tom Overmyer from Phoenix said the board needed to approve an amount for the summer road work project tonight so he can prepare a list of streets to fit into that amount of money. The plan can take around 3 weeks to go through IDOT so it's best not to wait until June to decide. **Jones moved, Gilbert seconded to allow \$43,000 for 2018 Summer Road Improvements. Roll call: ALL YES. Motion carried 6-0.**

### **Chickens Inside Village Limits**

Audience member Leah Mattingly showed the board ordinances from other towns. Four members liked the idea of changing the ordinance and it was discussed why it did not pass the last time the topic was brought up. Stiger said he would like to see setbacks included so chickens were not right next to neighbors' properties. Gilbert said he would look into this.

### **Treasurer Questions**

Tom Gilbert answered questions from the board regarding the budget, payments on water projects, money market accounts and more. They asked how the village could afford to make a \$20,000 payment on water projects when the auditor shows there is \$8,000 available. Gilbert said the audit is prepared with depreciation in mind, which changes the numbers. They asked what money was being moved around and to where. Gilbert said he moves money into a money market fund at Fisher National Bank so the total amount in First Mid IL Bank and Trust stays under the FDIC insured amount. They asked why they did not have to vote on moving the funds. Gilbert said the money is not changing funds – it's staying in the same fund. It's just changing banks to stay insured. They asked about why the Finance Committee did not meet over the budget. Gilbert said everyone was included in any information passed out and conversations at open meetings covered anything he needed to know to prepare the budget. He said he passes out a spreadsheet three times a year to keep everyone informed on spending. They asked where the village money for investments is located. Gilbert said on the Treasurer's Report the Cash in Bank is First Mid IL Bank and Trust, Investments is Fisher National Bank, and Money Market is also at Fisher National Bank. Gilbert said \$6000 in interest was made in the money market.

**Reynolds moved, Jones seconded to adjourn the meeting. Roll call: ALL YES. Motion carried 6-0.**

### **Submitted by:**

/s/ Melissa Place  
Melissa Place, Village Clerk