

VILLAGE OF MANSFIELD
MINUTES OF THE REGULAR VILLAGE BOARD MEETING
April 2, 2018

The Village of Mansfield Board of Trustees met at the NPPFD meeting room on Washington St. in Mansfield at 7:00pm with Andy Stiger presiding. Roll was taken with Don Deffenbaugh, Zach Reynolds, Todd Jones, Ron Konen, Lucas Gilbert, and Tom Williams physically present. Bill Hardy was also present.

APPROVAL OF MINUTES, BILLS PAYABLE

Stiger requested a motion to approve the regular minutes of March 5, 2018. **Gilbert moved, Williams seconded to approve the March 5, 2018 regular meeting minutes. Roll call: ALL YES. Motion carried 6-0.** Stiger requested a motion to approve the closed meeting minutes of March 5, 2018. **Deffenbaugh moved, Konen seconded to approve the closed meeting minutes for March 5, 2018. Roll call: ALL YES. Motion carried 6-0.** Stiger requested a motion to approve the Bills Payable for April 2018. **Gilbert moved, Konen seconded to approve the Bills Payable for April 2018. Roll call: ALL YES. Motion carried 6-0.**

TREASURER'S REPORT

The March 31, 2018 Treasurer's Report will be approved at the May board meeting.

OLD BUSINESS

Clean-Up Day

Deffenbaugh said Village Clean-Up Day will be Saturday, May 19 from 7am-noon or until dumpsters are full. They will also be taking electronics for recycling, courtesy of Blue Ridge Township. Deffenbaugh wanted to give a donation of \$450 to the Township to help pay for a dumpster for the electronics. Trustees were in agreement to do that.

Alley Behind Sabato Building on Rt. 150

Deffenbaugh wanted to discuss adjusting how the alley behind the Sabato building runs due to a power pole being in the way. He said the alley needs to be straightened out. Bill Hardy will get with Len Sabato about it.

House by Grain Elevator on Short Street

Deffenbaugh asked about the house on Short Street next to the grain elevator. Jones said the owners want to turn it into a scale house for semis and there is a buyer.

Park Clean Up

Deffenbaugh asked Hardy to clean up sticks and such at the park before the scheduled Egg Hunt for Easter.

Junk Cars

Deffenbaugh said junk cars were an issue that needs to be looked at. Gilbert agreed and will have police look into it as soon as someone is hired.

Stray Cats

Deffenbaugh suggested some of the feral cats in the village be relocated to area farms. There was discussion with D. Carico regarding trapping, neutering, and releasing she is currently doing. She said the population in town is decreasing. Stiger asked opinions of trustees. Williams said he didn't mind if some were sent to farms. Gilbert did not mind re-homing some cats, but reminded trustees the Board was the one to decide on the current habit of trapping/neutering/releasing. Carico said she does re-home friendly cats. Stiger suggested nuisance cats be sent to area farms.

Ordinance for Residents to Connect to Village Drains

Jones moved, Gilbert seconded to approve Ordinance 2018-02 Regarding Tile Connections. Roll call: ALL YES. Motion carried 6-0. Jones said yearly testing would be about \$40 or \$50 and fees would go to drainage. There are two connections at this time.

Ordinance Abolishing Zoning Committee & Board of Appeals; Appointing Hearing Officer

Konen moved, Williams seconded to approve Ordinance 2018-03 to Abolish the Zoning Committee and Board of Appeals and install a Hearing Officer to take over those duties. Roll call: ALL YES. Motion carried

6-0. Attorney Amy Rupiper said the board needs to get a Hearing Officer. The board needs to set a fee schedule for paying the Hearing Officer and that payment can come from money made from variance and zoning applications. She said they could work on an as needed basis or have a set meeting every other month, as suggestions. It needs to be someone who has knowledge of zoning. Gilbert suggested turning the Griggs Street property into a dog park.

Budget for FY19

Konen asked to add \$10,000 to the budget for full time employee payroll and \$115,000 for water main improvements done by the village. T. Gilbert said the money should not be added because it would be using surplus funds, taking away from savings set aside. T. Gilbert said he did not want the village to run in the red before the big water project is complete. Konen clarified there is \$300,000 in the bank, not included in the budget. T. Gilbert confirmed. T. Gilbert said the USDA loan was given because we have a balanced budget. If money is moved into the budget to cover \$115,000, the budget would no longer be balanced. Reynolds said he thought hours worked in water department should be paid from water budget, but did understand if the money isn't there or if it would mess up the loan, then it shouldn't happen. Jones just wants to see the water fund to pay for itself. L. Gilbert did not care where money came from to pay out payroll as long as it was paid. T. Gilbert said money can be moved next year when more is known about the loan and project costs. Stiger said the board should move forward with the budget how it is now and adjust next year for salaries and such.

Hydrant Flushing

Jones asked if hydrant flushing should be done this year. It could likely cause water main breaks. Gilbert, Williams, and Stiger agreed it needed to happen.

Audit for FY2018

T. Gilbert suggested going with Kemper CPA Group this year, as other companies he reached out to were not quick enough to respond. He will ask sooner next year to hopefully find a cheaper company. **Gilbert moved, Deffenbaugh seconded to accept Kemper CPA Group for FY18 audit. Roll call: ALL YES. Motion carried 6-0.**

NEW BUSINESS

Annual Wage Increases

Gilbert moved, Williams seconded to approve wage increases of 2% for Clerk, Animal Control, and Treasurer. Roll call: 5 YES, Jones NO. Motion approved 5-1.

Eastern IL Foodmobile

Stiger said the Eastern IL Foodmobile would be in Mansfield Saturday, April 28 and they were asking for volunteer help from 8:45am-12:15pm to pass out food and help carry containers to cars. People can sign up online to help.

Wood Chipper

Hardy said the wood chipper they are currently using is borrowed and is worth about \$10,000. He asked if the board wanted to purchase it. It will be discussed at the May meeting.

Deffenbaugh moved, Reynolds seconded to adjourn the meeting. Roll call: ALL YES. Motion carried 6-0.

Submitted by:

/s/ Melissa Place
Melissa Place, Village Clerk