

**VILLAGE OF MANSFIELD
MINUTES OF THE REGULAR VILLAGE BOARD MEETING
February 5, 2018**

The Village of Mansfield Board of Trustees met at the NPPFD meeting room on Washington St. in Mansfield at 7:00pm with Andy Stiger presiding. Roll was taken with Don Deffenbaugh, Todd Jones, Ron Konen, and Tom Williams physically present. Zach Reynolds and Lucas Gilbert were absent. Bill Hardy was also present.

APPROVAL OF MINUTES, BILLS PAYABLE

Stiger requested motions to approve the regular minutes of January 2 and Drainage/Streets Committee minutes of January 16. **Konen moved, Deffenbaugh seconded to approve the January 2, 2019 regular meeting minutes. Roll call: ALL YES. Motion carried 4-0. Jones moved, Williams seconded to approve the Drainage/Streets Committee minutes from January 16, 2018. Roll call: ALL YES. Motion carried 4-0.** Stiger requested a motion to approve the Bills Payable for February 2018. **Konen moved, Jones seconded to approve the Bills Payable for February 2018. Roll call: 3 YES, Deffenbaugh NO. Motion carried 3-1.**

TREASURER'S REPORT

Konen recommended trustees not approve the Treasurer's Reports since they do not match with the audit. There was no motion made to approve.

OLD BUSINESS

Lease of Village Shed to Merle Coffin

Deffenbaugh had an agreement signed by Merle Coffin that will end March 31, 2018. Deffenbaugh asked for \$400 each for February and March, which he received and turned in at the meeting.

Property for Sale at 208 E Grigg

Deffenbaugh has heard from people with interest in the property on Griggs St. He suggested they come to the March meeting with their plan for the property. A resident from Mansfield wants to put a storage shed and garden there but no house. Deffenbaugh asked the opinion of the board on keeping the property Residential or not. Stiger and Williams want it to stay Residential. Jones has no problem with shed, but thinks a Zoning Committee needs to be in place first.

Stray Cats

Deffenbaugh said he has two people interested in cats, but Deena Carico doesn't want the cats in the village to go to a farmer to be used for coyote bait. Carico said the population of cats has gone down. People can call her if they hear of cat fights in the village.

Residents Connecting to Village Drains

Jones spoke on the items covered at the Drainage/Streets Committee meeting. He said most residents who want to connect to village drains will need a curtain drain because of the high water table. Two men from Redbud Septic out of Monticello were present to answer trustee questions. Deffenbaugh had concerns about when a connection was across the street or down the street. Redbud described how the drain worked and where it was placed in relation to a leach field. Deffenbaugh voiced another worry about how some older leach fields are clay tiles. Jones said the board can require annual resident testing at resident's expense to make sure there is no contamination. Redbud said they are reporting systems they are servicing to the County so Piatt County knows where they are. Williams wondered how long it would be until the EPA would require the village to put in a sanitary treatment plant. Redbud said the plan at 205 E Oliver would be to put in a sand leach bed off the septic and create a berm in the back yard. They would put a sleeve under the sidewalk and it would dump within a couple of feet of a drain. Jones said Redbud would be required to put in a saddle and inspection port so it can easily be tested. The village would ask for annual samples as part of their permit. Jones said it sounds like the way to move forward is to find a sample ordinance from another community and decide upon a fee. Deffenbaugh thought \$500-600 would be good and thought it should be worded so it's tied into a drain and not ran on the surface. Stiger asked Jones to bring a draft of an ordinance to the March meeting. There was discussion about letting this resident move forward with the work before an ordinance is in place The Board directed Redbud to move forward with the work as long as there is a saddle and inspection port and directs to a basin near the property. **Konen moved, Deffenbaugh seconded to allow residents to connect to Village drains with a hookup fee of \$600 and annual inspections. Roll call: ALL YES. Motion carried 4-0.**

Water Main Replacement Update

Konen had USDA loan paperwork for Stiger to sign.

Sabato Water Hookup at Main St. and Rt. 150

Williams said Sabato is putting in septic and already has things he needs in place. Hardy said Bob Henderson described to him where the water hookup was located. Williams said there should be no hookup fee since the service is already there, which trustees agreed with.

NEW BUSINESS

Phoenix Consulting Engineers Fees

Deffenbaugh brought up the fees paid to Phoenix so far with no real progress he could see on the water main replacement project. Jones said we are still a year away from getting started on the project. He looked over the bill and discussed needing a concrete plan to move forward with. Konen said Overmyer at Phoenix said they were writing up the project for \$500,000 for the loan and engineering would be about another \$100,000. Stiger said the USDA loan was low interest and Tom Gilbert said the village could easily do the \$500,000 project without raising any fees. If trustees wanted the project to be \$750,000 or \$1,000,000, then water could go up very little to help fund it. Jones would like to know the numbers of how many mains would be replaced, how many hydrants, etc. Stiger said he would talk to Phoenix.

Snow Removal Policy

Jones passed out a Snow Removal Policy for trustees to look over. He said it was generic, but would give staff guidelines about where and when to remove snow so there would be no questions. **Williams moved, Konen seconded to adopt the Snow Removal Policy (with the post office added in). Roll call: ALL YES. Motion carried 4-0.** There was discussion about plowing for emergencies.

Cathodic Protection System

Konen had mail from Corpro regarding a Cathodic Protection System. He asked Phoenix if it was necessary and they said not to do it and suggested choosing another company that inspects every 5 years.

Animal Control – Rabies Clinic

Carico said there would be a rabies clinic on Saturday, April 14.

Hiring Part-Time Officer

Konen said there is a need for a part-time police officer. **Jones moved, Williams seconded to advertise for a Part-Time Police Officer. Roll call: ALL YES. Motion carried 4-0.**

Williams moved, Deffenbaugh seconded to adjourn the meeting. Roll call: ALL YES. Motion carried 4-0.

Submitted by:

/s/ Melissa Place

Melissa Place, Village Clerk