

VILLAGE OF MANSFIELD
MINUTES OF THE REGULAR VILLAGE BOARD MEETING
November 6, 2017

The Village of Mansfield Board of Trustees met at the NPFPD meeting room on Washington St. in Mansfield at 7:00pm with Andy Stiger presiding. Roll was taken with Don Deffenbaugh, Zach Reynolds, Todd Jones, Ron Konen, and Tom Williams physically present. Lucas Gilbert was absent. Bill Hardy was also present. Attorney Amy Rupiper was absent.

APPROVAL OF MINUTES, BILLS PAYABLE, TREASURER'S REPORT

Stiger requested a motion to approve the open & closed meeting minutes from October 2, 2017, the water committee meeting minutes from October 13, 2017, the bills payable listing, and treasurer's reports from Sept. 30, 2017 and Oct. 31, 2017. **Williams moved, Konen seconded to approve all minutes, bills, and treasurer's reports. Roll call: ALL YES. Motion carried 5-0.**

OLD BUSINESS

Fines for Animals Caught/Housed by Animal Control

Deffenbaugh asked Deena Carico to speak since Gilbert was absent. She said they discussed charging dog owners \$25/day for the first time and increased fines for chronic problems with the same dogs. Deffenbaugh would like to see something written up at the next meeting to vote on. Carico said she has been finding dead cats and wonders if they are being poisoned.

Employee Handbook

Jones moved, Williams seconded to pass Ordinance 2017-08, Amending the Employee Handbook. Roll call: ALL YES. Motion carried 5-0.

Repair of Dump Truck

Jonse said Hardy has an estimate on replacing the engine of the dump truck for \$3900 for the engine and a little over \$1000 for fluids and labor, at a total of no more than \$6000 from Clay Ellis at Corner FS. Jones asked the board if they wanted to fix the truck or sell it. Hardy said he could use it for various things. The mechanic said it is about a 10 hour job to fix it. **Jones moved, Konen seconded to move forward with repairing the dump truck at Corner FS for not more than \$6000. Roll call: Deffenbaugh NO, all others YES. Motion carried 4-1.**

Update on 205 S McKinley

Konen wanted to know if the village was proceeding with putting a lien on the property. The attorney was not present to answer questions.

Lease of Village Shed to Merle Coffin

Deffenbaugh said at the October meeting, trustees voted to evict Coffin from the Village Shed. Since that time, Coffin talked with Deffenbaugh and had a check for the back rent owed through October 2017. Coffin wants to move out by the end of February 2018. Williams wanted to be sure the cars at the location were removed. Deffenbaugh said everything would be gone. Deffenbaugh recommended the board wait until the December meeting for more action. Hardy said Ameren told him there is no extra charge for separating into two meters at that location. He would need the Clerk to call and give information for it to happen. Deffenbaugh said the furnace there may need some work and the header on the overhead door needs work.

Tree Removal

Jones said Downing Tree & Hauling Service looked at trees today. The 6 worst trees would be about \$6500, but at the October meeting, the board voted to spend no more than \$5000. Deffenbaugh suggested removing the worst trees for the \$5000 amount and do more in 2018.

Salt Shed Repairs

Williams said Hardy would like to repair the salt shed himself and save the village some money. He patched the siding already and also does not mind the location so it will likely not need to be moved.

Sabato Variance at Front Street Property

Williams said Len & Sandy Sabato, who just purchased the property at Front Street & Main, want 10 extra feet on the Rt. 150 side of the property. The front of the building they will be putting there will face Main Street. Deffenbaugh and Williams agreed to approve. Williams said there is a need for a Zoning/Variance Committee, but it is difficult to get and keep one. Williams said these issues should come to the board if there is no Committee in place. Jones said this will keep coming up and the board needs a solution to the problem. Konen said the County does not have any zoning information for Mansfield. The board consensus was to move forward with the 10 feet the Sabatos are asking for on their new building.

Audience Comments

Jeff Lindenbaum asked why there was no oil/chip roadwork done in Summer 2017? He thought the board should have spent about \$30,000 on road improvements. Stiger commented that the summer was spent without a full-time employee and getting one hired. Deffenbaugh said there is currently \$8000 in the Motor Fuel Tax fund. There was discussion about the Township helping with road work to save money.

NEW BUSINESS

Tax Levy

Konen moved, Deffenbaugh seconded to approve Ordinance 2017-09, Tax Levy for the year 2017, commencing on May 1, 2017 and ending April 30, 2018. Roll call: ALL YES. Motion carried 5-0.

Donation to Faith in Action

Deffenbaugh would like to discuss in December a donation from the Village to Faith in Action, a group that builds wheelchair ramps for people who cannot afford them.

Opening Burning

Jones said the Village does not currently have an ordinance addressing open burning. He wanted to know if there was Board interest to research the topic. Williams said it's been brought up before, but the problem is always the cost of leaf collection. Jones said it would be nice to set days/times for burning. People are doing it at all hours right now.

Jetter to Clean Tiles

Jones had a brochure page with a jetter, which is used to clean out tiles, for \$31,000 which includes a few extra parts. Jones said there is money in the New Equipment budget to pay for it. The copy was from American Pride Distributors in TN. He will get more prices if the board is interested.

Electronic Payments Agreement

Konen had an agreement with GovPayNet (Government Payment Network) to be able to accept payments for water or golf carts online or by phone. He said there is no time obligations on how long we had to keep it and there is no cost to the village, as small amounts are charged to the customer when making their payment to cover costs.

Konen moved, Reynolds seconded to approve the electronic payment agreement. Roll call: Deffenbaugh NO, all others YES. Motion carried 4-1.

Water Committee Meeting

Jones said the water committee met October 13 to discuss water late payments, notices and disconnections. He said the committee agreed to follow the current ordinance on this.

Increase of Monthly Water Rates

Konen would like to increase the monthly rate for water beginning January 1 from \$20 to \$25. There was discussion about residents thinking the water quality is not any better with the increase, although Konen said the increase was to help cover the cost of the upcoming water main replacement project. Williams said residents have not seen any work done yet even after the increase last year from \$17 to \$20/month. **Konen moved to increase the monthly water charge to \$25. No second was received. Motion died.**

Adjustment of Delinquent Balances

Stiger suggested the board waive the late fees on the current list to help customers get paid up in full and move forward with a clean slate. He further explained that due to the previous board not doing their due diligence in keeping up on the shut offs, it let some customers rack up such large bills they would not be able to pay them.

Deffenbaugh said he would be okay with waiving late fees if the customers on the list would pay in full by a set date. If they did not, they would be responsible for paying all fees. **Deffenbaugh moved, Williams seconded to waive late fees for customers on the November list as long as they paid in full by November 20 and late fees will be added back in if not paid in full by that date. Roll call: Reynolds & Jones NO, all others YES. Motion carried 3-2.**

Boring Service to Install New Line

Konen checked into the cost of a boring service to install a new line at two locations. The cost is \$1000 (\$750 for one and \$250 for the second). The board agreed this was needed at the two locations mentioned, one on North Street and another on Oliver Street.

Hydrant Flushing

Jones and Hardy said hydrant flushing would occur soon and notice would be given on Facebook and signs around the village.

Donation to Village for Delinquent Water Accounts

Stiger had a check from the United Methodist Church for \$400 and \$60 of his own money to pay toward delinquent water accounts to help residents be able to get caught up by November 20.

Williams moved, Deffenbaugh seconded to adjourn the meeting. Roll call: ALL YES. Motion carried 5-0.

Submitted by:

/s/ Melissa Place

Melissa Place, Village Clerk