

**VILLAGE OF MANSFIELD  
MINUTES OF THE REGULAR VILLAGE BOARD MEETING  
August 7, 2017**

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The Village of Mansfield Board of Trustees met at the NPPFD meeting room on Washington St. in Mansfield at 7:00pm with Andy Stiger presiding. Roll was taken with Don Deffenbaugh, Zach Reynolds, Todd Jones, Ron Konen, Lucas Gilbert, and Tom Williams physically present. Bill Hardy was also present.

**APPROVAL OF MINUTES**

Stiger requested a motion to approve the open meeting minutes from July 10, 2017. **Deffenbaugh moved, Williams seconded to approve the open meeting minutes of the July 10, 2017 meeting. Roll call: ALL YES. Motion carried 6-0.**

Stiger requested a motion to approve the closed meeting minutes from July 10, 2017. **Deffenbaugh moved, Konen seconded to approve the closed meeting minutes of the July 10, 2017 meeting. Roll call: ALL YES. Motion carried 6-0.**

**APPROVAL OF BILLS PAYABLE**

There was discussion about Lumberjack missing brush piles and yet spending 8.5 hours in one day doing the job. Hardy suggested he could pick up piles and leave them in one larger pile for Lumberjack to get to save time. Deffenbaugh would like a pick up of brush to happen mid-August before the Homecoming event. Stiger requested a motion to approve the bills payable for August 2017. **Gilbert moved, Williams seconded to approve the bills payable for August 2017. Roll call: ALL YES. Motion carried 6-0.**

**APPROVAL OF TREASURER'S REPORT**

There was no Treasurer's Report, as the Treasurer is on vacation. The report will be approved at the September meeting.

**OLD BUSINESS**

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**Water Main Replacement Update**

Tom Overmyer with Phoenix Consulting Engineers gave an update that included requesting a meeting of himself, Konen and Stiger meeting with someone from the USDA to know how the process works. Overmyer said Deland is doing a similar project and their costs came in about 25% higher than were expected. Phoenix will price out items on a map so there's a "menu" to choose from. A meeting of the water committee, including Calvin Florey, will also need to take place.

**Part Time Officer Payrate**

Gilbert said he would like to pay Justin Ernst \$18/hr as he thinks \$15/hr is too low and may not retain employees. Reynolds asked how many hours Ernst will be working. Gilbert said about 8-10/week. Konen said he called area towns asking what they pay and most were around \$18/hr. **Gilbert moved, Deffenbaugh seconded to set the starting payrate for PT Officer Ernst at \$18/hr. Roll call: ALL YES. Motion carried 6-0.**

**Sale of Surplus Real Estate – 109 E Front**

Deffenbaugh said worked with Clerk Place and Attorney Amy Rupiper to get moving on the sale of the old J&P Roofing property, 109 E Front. The sale has to be advertised 3 times in the paper before a sale can happen. **Deffenbaugh moved, Williams seconded to pass Ordinance 2017-06 Sale of Surplus Real Estate for 109 E Front. Roll call: ALL YES. Motion carried 6-0.**

**Sale of Surplus Personal Property**

Jones would like to move forward with selling a dump truck and plow as-is. There was discussion about how to sell it, as the ordinance stated it can be sold "with or without advertising this sale". Jones asked Hardy to move the truck and plow to an area along Rt. 150 so it can be seen with a For Sale sign during Homecoming. There was also discussion about setting a base price. Hardy will call Koenig to see how much the plow is worth. Trustees agreed to set a base price for the sale at the September meeting and set the sale for the October meeting. **Deffenbaugh moved, Jones to pass Ordinance 2017-07 Sale of Surplus Personal Property for the dump truck and plow. Roll call: Konen NO, all others YES. Motion carried 5-1.**

### **Lease of Village Shed to Merle Coffin**

Jones was interested in what the electric bill was for the shed Coffin is renting. There was no updated copy of the lease from the attorney to approve, so that will be at the September meeting. Deffenbaugh agreed with Jones that a new lease needs to be in place that lists upkeep of the property, as another vehicle has been added to the parking lot. Hardy asked if he should be mowing this location and Deffenbaugh said it should be Coffin's responsibility. Jones just wanted the renter to pay the rent and all utilities for the shed. Clerk Place will get Hardy a copy of the electric bill so he can find which part of the bill belongs to that location. An amount for monthly rent will be set at the September meeting. There was discussion about the only key to the shed being in Coffin's possession and trustees having to get him to meet there to open it.

### **Painting Crosswalks at School**

Deffenbaugh asked about the crosswalks being painted at the school before school begins. Jones called Varsity Striping for an estimate and has not met with them yet. Deffenbaugh asked if Randy Hopkins had the equipment to do the job. Jones will ask him. Crosswalks need to be marked on Jefferson, Oliver, Washington, McKinley, as Deffenbaugh said it is the Village's responsibility to mark the railroad crossings and keep up on drainage along the railroad. Jones said Hardy could get something marked before school begins with village materials on hand, Lines need to be 6 inches wide and double/triple marked to have it last longer.

### **Village Phone Number**

Konen said the phone number that used to be exclusively for the Shop is now the main number for the Village and reaching all employees/trustees. The bills for Verizon and AT&T have been cancelled. The shop voicemail is delivered to Hardy, Jones, and Konen. The police voicemails route to Gilbert. Each trustee and employee have an extension that routes to their cell phones. Konen asked trustees if they wished to have their photos on the Village website and most were not interested.

### **Animal Control**

Gilbert said Deena Carico reports often of one dog that keeps getting out. He pointed out the ordinance stating the Board can set a fee for each dog caught and how much could be collected each night it was kept. Jones suggested talking to the attorney about this, as she has knowledge from Deland doing the same things recently.

### **Short Street Resident Issues**

Deffenbaugh asked Williams if the issues discussed at the last meeting had gotten any better. Gilbert said he would have Officer Ernst visit the resident.

## **NEW BUSINESS**

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### **Additional Repairs for Well #4**

Konen had a report from Hayes Drilling on Well #4 work. The bill is \$900 for work done to this point. The pump needs \$8600 worth of necessary work done to it and the quote was \$9200 if additional not-required work was done. Gilbert said a quote was obtained months ago for nearly the same amount from the same company. Jones said the well is inoperable right now and needs work done. Gilbert said he would like to see more bids from other companies, which Konen would look into getting.

### **Closing Parts of Washington & Short for Homecoming**

Reynolds said the Homecoming committee would like to close parts of Washington and Short for Homecoming weekend due to safety. Trustees were in agreement this should be done.

### **Audience Comments**

Resident Ashton Nadig asked about the garbage outside of 106 E Oliver and the car on the side of the road that has not moved in a long time. Gilbert said this property on his first task for Officer Ernst.

**Deffenbaugh moved, Reynolds seconded to adjourn the meeting. Roll call: ALL YES. Motion carried 6-0.**

### **Submitted by:**

/s/ Melissa Place  
Melissa Place, Village Clerk