

**VILLAGE OF MANSFIELD  
MINUTES OF THE REGULAR VILLAGE BOARD MEETING  
May 1, 2017**

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The Village of Mansfield Board of Trustees met at the Northern Piatt Fire Prot. District on Washington St. in Mansfield at 7:00pm with Steve Gaines presiding. Roll was taken with Don Deffenbaugh, Zach Reynolds, Todd Jones, Margaret Roe, Lucas Gilbert, physically present. Tom Williams arrived late. Also in attendance was Bruce Gammage.

**APPROVAL OF MINUTES**

Gaines requested a motion to approve the open meeting minutes from the meeting on April 3, 2017. **Gilbert moved, Deffenbaugh seconded to approve the open meeting minutes of the April 3, 2017 meeting. Roll call: ALL YES. Motion carried 5-0.** Gaines requested a motion to approve the closed session minutes from April 3, 2017. **Gilbert moved, Jones seconded to approve the closed meeting minutes from April 3, 2017. Roll call: ALL YES. Motion carried 5-0.**

**APPROVAL OF BILLS PAYABLE**

Gaines requested a motion to approve the bills payable for May 2017. **Gilbert moved, Reynolds seconded to approve the bills payable for May 2017. Roll call: ALL YES. Motion carried 5-0.**

**APPROVAL OF TREASURER'S REPORT**

Clerk Place explained there is no Treasurer's Report for April 30, 2017 because the bank statement does not get sent out until after the last day of the month, which is needed to create the Treasurer's Report. The report will be passed out at the June meeting. **Gilbert moved, Roe seconded to approve the Treasurer's Report for March 31, 2017. Roll call: ALL YES. Motion carried 5-0.**

**OLD BUSINESS**

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**Township Electronics Recycling Donation**

Deffenbaugh said the Blue Ridge Township electronic recycling event will be June 17. They will have two trailers there to fill and the cost per trailer is \$400. **Deffenbaugh moved, Gilbert seconded to donate \$400 to Blue Ridge Township for the cost of one trailer for the electronic recycling event. Roll call: ALL YES. Motion carried 6-0.**

**Summer Part-Time Maintenance Help**

Deffenbaugh asked how many applications were received for part-time maintenance. Clerk Place said there were 4 or 5.

**Water Main Replacement**

Resident Jonathan Manuel asked Phoenix Consulting Engineers if the water main that was to be placed near his driveway at 209 S East could be moved elsewhere. Tom Overmyer said it is not too late to fix that. Overmyer reported that field work is complete. The USDA pre-application needs to be done, which will outline the options and cost. After the app is approved, then bids could go out in late 2017/early 2018.

**Well Pump Repairs/Cleaning Interior of Water Tower**

Roe said well pumps need repairs and she would like to do 4 at a time at \$800 each. One has been fixed and Calvin Florey had advised to fix more than one. The interior of the water tower also needs to be cleaned. **Roe moved, Deffenbaugh seconded to move forward with both well pump repairs and cleaning interior of water tower. Roll call: ALL YES. Motion carried 6-0.**

**Golf Cart Stickers**

Gilbert said 2017 golf cart stickers are due June 4. He will go around to home collecting the fees, which are \$35 each cart.

**Fiscal Year 2018 Budget**

**Deffenbaugh moved, Roe seconded to approve Ordinance 2017-03 FY 2018 Budget and Appropriation. Roll call: ALL YES. Motion carried 6-0.**

**Sale of Surplus Property**

Attorney Bruce Gammage confirmed with Clerk Place that there were no bids received for the surplus property on Grigg Street. Deffenbaugh asked Gammage what would happen now. He suggested putting it up for bid again.

### **Drainage**

Jones said he looked over an old Farnsworth Group report regarding a plan to correct some drainage issues around the village. The whole project cost several years ago was around \$2 million.

## **NEW BUSINESS**

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### **Swearing in of New Trustees/Board President & Appointment of Clerk**

Clerk Place swore in trustees Todd Jones, Zach Reynolds, Don Deffenbaugh and Ron Konen and Board President Andy Stiger. Stiger swore in appointed clerk Melissa Place.

### **Police Uniform**

Gilbert said he found a grant to help pay for police uniforms. He is currently looking into that. Deffenbaugh asked when Officer Ernst would be starting. Gilbert said the state paperwork was complete and Ernst needed to turn in tax forms.

### **Piatt County Forest Preserve Intergovernmental Agreement**

Clerk Place said the annual agreement with the PCFP needed to be approved by the board. The agreement said the PCFP would give the village \$3000 for upkeep of the park. Jones said he thought the amount should be higher and has not been raised in years. Mowing costs are about \$2400 and the potty house is around \$600 for the season. Deffenbaugh said a trustee should attend the next PCFP meeting to discuss raising the agreement amount with them. Konen volunteered to go to the May 11 6pm meeting in Monticello. There was discussion about mulch at the park and tree trimming. Audience member Jeff Lindenbaum discussed some of the history of the agreement, which was never to make money from, but to put the upkeep/care back into the hands of Mansfield to keep it at the standards the Village liked.

### **Audience Comments:**

A resident said the weeds at the curve by Sandie Courson's home needed to be cut back. She also asked for a Slow-Children Playing sign to be installed. Deffenbaugh said he would look at the weeds and look into getting a sign.

### **Deffenbaugh moved, Konen seconded to adjourn into Closed Session to discuss personnel. Roll call: ALL YES. Motion carried 6-0.**

Meeting returned from Closed Session.

### **One-Way Alley by School Parking Lot**

Konen said there is still a One-Way sign in the alley where the school used to be, which is a parking lot now. He suggested repealing the ordinance to get rid of the one-way status.

### **No Parking Zone on Oliver**

Konen talked about an ordinance for No Parking Zone on Oliver between Washington and Jefferson. This should be fixed as it is not adhered to currently.

### **Building Shed on Old School Lot**

Jones said the Flannells that own the old school lot are wanting to build a shed there. He thinks they would likely have to join the lots into one PIN to make this work.

### **Reynolds moved, Jones seconded to adjourn the meeting. Roll call: ALL YES. Motion carried 6-0.**

### **Submitted by:**

/s/ Melissa Place

Melissa Place, Village Clerk